

Governance & Audit Committee Matters Arising Schedule

Purpose:

To consider progress on the matters arising from previous Governance & Audit Committee meetings.

Recommendation: That members note progress on the matters arising and request corrective action if necessary.

Matters arising Schedule

Status	Title	Action Required	Comments	Due Date	Allocated To
Green					
	Internal Audit Plan	Review of P&D recommended actions/assess progress made to date	The Chairman of the G&A Cttee invited the Head of Paid Service to the next meeting (7th November) in order that he could update the Committee on the progress made regarding the outstanding recommendations in relation to the Progress and Delivery audit.	07/11/17	Mark Sturgess
		P&D Audit Recommendations to be included in Q2 P&D report	Reference to the Progress and Delivery Limited Assurance Audit to be included in the Progress and Delivery report and thus submitted to the Prosperous Communities and Corporate Policy and Resources committees/report to be added to the FW Plan. Agreed that this item was to roll onto the next G&A committee on 7th November (which Mark is noted to attend in order to present).	07/11/17	Mark Sturgess

	member training - future topic request	<p>Extract from mins of mtg 14/3</p> <p>The rationale for reviewing sales invoicing was further explained and it was noted that key staff were been offered training around commerciality. Members requested that some level of commercial awareness training be built into the Member Training Plan in the future.</p>	<p>Please build into plan going forward. Discussion took place to confirm what training Members required. Agreed to look at courses to aid better understanding of issues such as Procurement, Commercial awareness, Ethics, Decision making, Business Case risk/understanding, Conflicts of Interest, Commercialism, setting up a Private Company and related risks, Contract management. External and Internal training options to be considered.</p>	25/10/17	Alan Robinson
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	<p>strategic risk register</p>	<p>extract from mins of mtg 18/4/17: -</p> <p>Discussion ensued and Members were asked to consider whether there were any further strategic risks they considered should be reflected on the register.</p> <p>The following suggestions were made: -</p> <ul style="list-style-type: none"> • Uncertain outcome of the general election • County Council's plans regarding unitary authorities <p>Officers undertook to consider these further.</p>	<p>james please see above, and feedback through this matters arising any comments you have. James to provide an update at 1 June Briefing. Work is on-going, suggestions made to date continue to be considered. Members will next review the Risk Register in November.</p>	<p>07/11/17</p>	<p>James O'Shaughnessy</p>
<p>Grand Total</p>					